

2016 Record Book Completion Standards For County Fair

1. **The front cover** should be completely filled out.
2. **The goals page** should be completely filled out, including smart goals and complete sentences.
3. **Equipment Inventory:** should be completely filled out along with value of each item-unless you buy items during fair, or have left over shavings to add afterwards. Total the page after fair.
4. **Animal Inventory:** You should have completely filled out the section which shows the animals you own at the start of your project. Animals at the end of the project will be finished after fair.
 - 4a. **Breeding supplements** should be filled out and included in the book.
5. **The animal purchase** record should be complete.
6. **The health record** should be current as of July 15, 2016, and include all information requested.
7. **The health expense record** should be current as of July 15, 2016. You will total the page after fair in case you need to add to it.
8. **The feed expense record** should be current and include all feed purchased by July 25, 2016. If you purchase any feed during or following fair, you will enter it and total the page after fair.
9. **The other expense record** should be current as of July 15, 2016. After county fair you will need to add in the cost of shavings, and any other expenses incurred during fair and total the page.
10. **The income record** may be blank prior to county fair, unless you participated in a jackpot show (or something similar) and earned premium or prize money, or any money you may have earned prior to fair that is project related (such as money earned fitting animals).
11. **Comparison of Market vs. Fair Sale Prices**-this will be filled out following county fair for Intermediates and Seniors.
12. **The financial summary** will be completed following county fair.
13. **The market animal performance** should be current as of July 15, 2016. After fair you will include your final weight and do any needed calculations or answer any required questions. It must show a beginning weight and at least one other weight you have taken between getting your animal and fair, along with the calculations that are appropriate to those weights.
14. **The involvement records** should be current as of July 15, 2016, including leadership, demonstrations and community service.
15. Your record book should contain **at least two pictures** prior to county fair. You may insert the remaining pictures afterwards. They should be captioned.
16. While it is recommended that you begin your **4-H story** prior to fair, you may wait until afterwards to include your story. Remember-this is one of the biggest and most important parts of your record book-so make sure you've spent time on it and it is complete.
17. **Goal reflection and project completion** will be filled out after county fair.